

Disabled Person's Car Parking Badges (Blue Badges) & Travel Permits (Bus, Train, Tram)

Sheffield
LMC



GUIDANCE FOR SHEFFIELD GPs

December 2025

Following discussions with Sheffield City Council (SCC) please see the following update:

1. SCC carries out telephone conversations with applicants and, if necessary, requests attendance at face to face interviews.
2. Searches are made of all Department for Work and Pensions (DWP) benefits to check if applicants are on any eligible benefits. In addition, SCC has access to information showing whether or not an applicant is in receipt of any care or adaptations and, therefore, they do not involve GPs in this initial process.
3. Where the above actions do not confirm eligibility, further information is sought from sources such as hospital consultants, epilepsy nurses etc. Only if there are no other known health professionals will SCC contact the applicant's GP, either by telephone or letter.
4. GPs may wish to be in receipt of written patient consent prior to releasing any information, which SCC can email to practices from their secure email account.
5. Where an applicant chooses to appeal a decision made by SCC, it may then be necessary to obtain additional information, which may involve contacting the GP.
6. Any patients taking it upon themselves to request supporting letters / reports from their GP should be directed to Customer Services at SCC via (0114) 2734567.
7. Further information on the Blue Badge application process and criteria is available [here](#).
8. Further information on the Travel Permits application process and criteria available [here](#).
9. This is not core general practice work covered by our NHS contract and there are no collaborative arrangements in place to fund this work through alternative means.
10. We had previously come to an agreement that whilst numbers of requests were low GPs were encouraged not to charge for this service
11. We are aware that the demand on GP time is increasing as the numbers of requests for information are now rising and GPs can charge for this work. There can be no set fee for this, but GPs can legitimately charge for their time in completing this paperwork.